



RIGHT-OF-WAY USE APPLICATION

Location of Work in ROW: _____

Description of Work: _____

Start Date & Time: _____ End Date & Time: _____

Include drawing of work to be done. Drawing should include maintenance of traffic plan and if sidewalk, lane, or road will be closed. Include detour plan for pedestrians and vehicles if applicable.

Contractor Name: _____

Email: _____ Phone: _____

Address: _____

Developer/Owner Name: _____

Email: _____ Phone: _____

Address: _____

Cost of Construction in ROW: _____

Amount of Cash Deposit* _____ Date Received: _____

Owner Signature: _____ Date: _____

(*Signature Required)

Contractor Signature: _____ Date: _____

(*Signature Required)

Received By: _____ Date: _____
(Office use only)

Submit completed applications to Tammie Mitchell at tammie.mitchell@townofsmyrna.org

**All deposit money will be placed in escrow until released. Where the amount of the deposit is clearly inadequate to cover the cost of restoration, the Director of Public Works may increase the amount of the deposit to an amount considered by him to be adequate to cover the cost. Failure to pay the increased amount of deposit will result in the issuance of a stop work order. From this deposit shall be deducted the expense to the Town of relaying the surface of the ground or pavement and of making the refill if this is done by the Town or at its expense. The balance shall be returned to the applicant without interest after the cut, tunnel or excavation is completely refilled and the surface or pavement is restored to the Town of Smyrna standards. It will be the developer/owner's responsibility and at their cost to ensure these standards are met unless a situation warrants an extension of that time. In lieu of a deposit the applicant may deposit an irrevocable letter of credit from a financial institution in Rutherford or Davidson County in such form and amount as the Director of Public Works shall deem adequate to cover the costs to the Town if the applicant fails to make proper restoration. The Town may hold, at its discretion, the escrowed deposit money or the letter of credit for ninety (90) days after completion of the restoration work in order to insure that the work has been completed to Town standards and no latent defects are discovered.*